



हर काम देश के नाम”  
कार्यालय, रक्षा लेखा महानियंत्रक  
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNT



उलान बटार रोड, पालम, दिल्ली छावनी- 10

ULAN BATAR ROAD, PALAM, DELHI CANTT.110010

Phone:011 -25665500/56

Fax: 011-25674777

email: admnix.cgda@nic.in

No. AN/IX/9010/IT Policy/2025

Dated: 21.03.2025

To

All PCsDA/CsDA/PIFAs/IFAs  
(Through CGDA website and WAN only)

**Subject: Call for Volunteers from IT Pool Manpower for PCDA (P) Prayagraj.**

It has been decided by the Competent Authority to call for volunteers amongst IT Pool manpower for selection of 01 SAO, 02 AAOs and 05 Sr. Auditors/ Auditors for their posting at PCDA (P) Prayagraj.

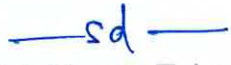
2. It is accordingly, requested that the details of volunteers amongst eligible SAOs, AAOs, Senior Auditors and Auditors who have worked in IT/ having IT experience may be sent to this HQrs Office, duly filled with the requisite performa, enclosed as Annexure-I through email at [admnix.cgda@nic.in](mailto:admnix.cgda@nic.in) latest by 28.03.2025.

3. Nil report is also required to be furnished.

  
(Geetika Singh Battu)  
Dy. CGDA (AN)

**Copy To:**

1. Admin-IV (Local) ... for information and necessary action please.
2. IT&S Wing, HQrs Office ... for uploading on CGDA Website and WAN please.

  
(Satish Kumar Tripathi)  
Sr. Accounts Officer (AN)

**Performa for posting of IT Pool Manpower**

(Authority No. AN/IX/9010/IT Policy/2025 Dated:21.03.2025)

1. Name, Designation and A/c No. :
2. Date of Birth :
3. Present office and Organisation :
4. Date from which serving at present station :
5. Role assigned under IT Pool Selection :
6. Whether presently deployed in any IT project/ task : YES/ NO
  - i. If yes, please give brief details thereof with the specific role assigned in the said project/ task:
  - ii. Period from which deployed:
7. Whether deployed in any IT project/ task in the past: YES/ NO
  - i. If yes, please give brief details thereof with the specific role assigned in the said project/ task:
  - ii. Period from which deployed:
8. Whether any disciplinary proceeding is pending or contemplating against the official, if yes please give brief details and present status:
9. The final grading of APAR for the last three years:
  - i. 2021-22:
  - ii. 2022-23:
  - iii. 2023-24:

**Signature of the Official**

It is certified that the above information furnished by the official have been duly verified from the record available in the office and found correct. Accordingly the official is recommended by the PCDA/CDA for posting to PCDA (P) Prayagraj as IT Professional in DAD.

**Group Officer (Admin)  
With office seal**